

Dear Families, Teachers and Staff,

We would like to welcome you all to this new school year! As your PTA Executive Committee, we are very excited to have this opportunity to work with all of you. We have been hard at work in an effort to create a year filled with educational programs as well as fun-filled family activities for our Hillside Grade School Community.

We welcome and encourage your ideas!! You can show your support by joining the PTA, attending PTA meetings and volunteering to be on a committee. Membership dues and fundraising events help us supply our students with items such as “Friday Folders” and agendas (3rd through 6th grade). These funds also enable us to provide educational, motivational and character-building programming throughout the year. Your participation and support of the PTA will enrich everyone’s experience here at Hillside Grade.

Please use the table below as your guide to this packet. Don’t hesitate to contact us if you have any questions or concerns. (Email - hillsidegrade@gmail.com)

Looking forward to a great year! – Your HGS PTA Executive Committee

<i>INSIDE THIS PACKET</i>	<i>DUE DATE</i>	<i>FILLED OUT & SENT IN - CHECK <input type="checkbox"/></i>
PTA Membership Form (return envelope or register on-line)	Send in immediately to start enjoying membership benefits	<input type="checkbox"/>
Class Parent Ballot Form	Immediately, but no later than September 20 th .	<input type="checkbox"/>
PTA email notification form	ASAP to start receiving emails	<input type="checkbox"/>
Stop & Shop A+ School Rewards	Register on your own or send in info and we’ll register you	<input type="checkbox"/>
PTA Bulletin Board Apple	Send with membership envelope	<input type="checkbox"/>
PTA Volunteer Form (List of PTA events / committees)	ASAP– get involved right away! (Yours to keep ☺)	<input type="checkbox"/>
Box Top\$ For Education information sheet	Send box tops in year-round. Last day to submit is May 31 st .	<input type="checkbox"/>



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HGS PTA EXECUTIVE COMMITTEE 2017-2018



Co-President – KATHRYN CANESE

Co-President – MICHELA CONROY

1st Vice President – LILY CHO

2nd Vice President – KERRI CONNOLLY

Treasurer – SHELLEY ANIF

Recording Secretary – DARA CEFALONI

Corresponding Secretary – TRACY ONORATO

Honorary Vice President – BETH TORREANO

Contact us - hillsidegrade@gmail.com

Like us on Facebook - *Hillside Grade School PTA*

Visit our website - www.hillsidegrade.my-pta.org

Join us at our monthly PTA Meetings

All HGS Parents, Guardians, Teachers and Staff are welcome!!

Meetings begin at 7:30 pm unless otherwise noted.

Please park your vehicle in the school lot and enter through the cafeteria doors.

Tuesday, Sept. 26th - New members at 7:00pm
Everyone welcome at 7:30 pm

Wednesday, October 18th

Thursday, November 16th

Tuesday, December 19th - Holiday party
(more details to come)

Wednesday, January 17th

Tuesday, February 13th

Tuesday, March 13th

Tuesday, April 17th - 7pm Budget
presentation(?) 7:30pm PTA meeting

Wednesday, May 16th

Tuesday, June 12th – Old/New Chairs

PTA Membership Information 2017-2018

As the new school year begins, we would like to take this opportunity to invite you to join the Hillside Grade School Parent Teacher Association (HGS PTA). The PTA is an organization designed to bring together the efforts of parents, teachers and support staff to benefit every child in our school community. Your membership dollars will help support outstanding programs and activities for our HGS students. Throughout the school year, our children will be enriched by PTA sponsored school assemblies, fun social events and other programs intended to educate and entertain.



**** Please note: Another important benefit to joining the PTA is being able to chaperone and volunteer at PTA functions. Non-members are not permitted to do so. ****

MEMBERSHIP CONTRIBUTION INFORMATION: The annual PTA dues are **\$12.00** for the first family member and **\$6.00** for each additional family member.

HOW TO JOIN –

1. Neatly fill out all the information on the attached envelope. Be sure to include your email address.
 - Place the appropriate amount of money inside the envelope. You may pay by CASH or CHECK. All checks must be made out to “Hillside Grade School PTA.”
 - Please seal the envelope and return it to school.
2. **OR** you may choose to join online at:
<https://nyspta.force.com/NewMemberRegistration?unit=10-332>
3. You will receive your membership card by email from National PTA.

With the support of your participation and membership dues, we will be able to make the wonderful programs planned for this year a reality. **If you have any questions or concerns, please contact Colleen Condon, Membership Chairperson, at coll29@optimum.net or (516) 437-4619.**

PLEASE FILL OUT CLEARLY AND RETURN ASAP. Thank you!

HGS PTA invites you to join our **E-Mail notification list!** This is a great way to find out what's happening at Hillside Grade, learn about upcoming events and how to prepare for them. It also gives you the opportunity to field any questions you might have in regards to PTA issues.

PTA member name: _____ email: _____

Add'l member name: _____ email: _____

I give Hillside Grade School PTA permission to add my e-mail address to the notification list:

SIGN HERE x _____

SIGN HERE x _____

You can also join by sending us a "please add me" message to hillsidegrade@gmail.com

The HGS PTA email notification list is for current PTA members ONLY. PTA dues must be paid every year to remain an active PTA member. Please make sure to fill out your membership envelope and include payment.



** **Stop & Shop A+ School Rewards Program** ** Register your own card and ask your family and friends to do so as well!! Use your **Stop & Shop** card every time you shop & our PTA will get cash - it doesn't cost you a thing!! Log on to www.stopandshop.com/aplus to register

online or Dial **1-877-275-2758** to register your card over the phone. Our 5-digit id number is: **09080**


You can also provide your information here and we will register for you:

First and last name card is registered to: _____

Card number (include all digits) _____

Telephone number linked to card: _____

Visit our website at www.hillsidegrade.my-pta.org

Check out our  page: [Hillside Grade School PTA](#), and click to get all of our updates!



HGS PTA Summary of Events and Committees 2017-2018

<u>Event/Committee</u>	<u>Description</u>
4th, 5th & 6th Grade Dance	<i>Choose theme, buy decorations/snacks, book entertainment and coordinate volunteers for a party/dance held in the HGS Gym.</i>
Adult Night Out/Paint Night	<i>Plan a fun night out for parents, teachers, family and friends.</i>
Advocacy	<i>Keep the PTA members aware of issues affecting our children in school, attend Board of Ed meetings, share info at PTA meetings and/or Interschool PTA meetings and provide resources for parental involvement.</i>
Applebee's Pancake Breakfast	<i>Coordinate event with local Applebee's. Secure parent and teacher/staff volunteers as servers. Offer 50/50 and/or raffle baskets to generate extra funds.</i>
Art Fundraiser-(student artwork)	<i>Choose vendor and communicate with art teacher regarding student project, supplies, and deadlines. Provide order forms, collect payments and distribute finished products to teachers.</i>
Arts in Education	<i>Research, coordinate schedules and book educational and entertaining assemblies for the students to enjoy throughout the year.</i>
Audit Committee	<i>Audit PTA books in accordance with the current bylaws.</i>
Awards and Installation Celebration Committee	<i>At the end of the year, the PTA recognizes teachers, parents and students who have gone above and beyond. The Party planning committee chooses a theme, buys decorations and refreshments, sets up, serves and breaks down the event with the help of parent volunteers. Exec Committee distributes ballots, tallies nominations, and organizes the awards ceremony and installation.</i>
BLT & DAT Representative	<i>Attend approximately eight Building Level Team (BLT) meetings with Mrs. Torreano and the rest of the Team at HGS and approximately three DAT meetings at the District office with Dr. Morrison in the morning before school starts. (Meeting dates and times will be made available as soon as we have them.)</i>
Book Fair	<i>Plan, set up and run a 2-3 day book sale for students, teachers, staff and families. Many volunteers are needed for this event.</i>
Buddy Day	<i>An all-day event in the Fall where the students play games and do various activities, while getting to know their "Buddies" who are assigned to them in the beginning of the school year (by their teachers). The chairperson uses the provided budget to organize the event, by choosing the games, gathering the supplies and purchasing snack/water for the children.</i>
Class Parent Chairperson	<i>Randomly select class parents from a pool of volunteers, communicate with the class parents regarding letters, dues, teacher/aide gift collections, expense reports and any other issues that may arise.</i>
Cookbook Fundraiser	<i>New fundraiser this year. Collect and input favorite recipes submitted by parents, teachers, staff and students. Distribute order forms and organize delivery of the cookbooks.</i>
Costume/Mascot Committee	<i>Group of volunteers willing to dress as Sparky the Husky, Santa, and Spring Bunny for various events and classroom visits. Chairperson responsible for securing the volunteers and maintaining the costumes.</i>
Donation Request Committee	<i>Solicit businesses and individuals for donations to be used for various raffle baskets throughout the year. Most of the donations will be used for Supermarket Fun Night, since that is HGS PTA's largest raffle event.</i>
Fall Fundraiser	<i>Secure vendor for catalogue sale(s). Distribute packets, collect order forms and payments, and organize pick up of items.</i>
Family Picnic	<i>An annual, end of year event, where HGS families, teachers and staff gather together for an evening of fun, food and games. Duties may include choosing a theme, booking entertainment, ordering food and coordinating volunteers.</i>
Family Square Dance	<i>As a new event this year, the PTA Exec Committee will secure a "caller", DJ and refreshments for the evening. Parents, students, teachers and their families are all encouraged to attend.</i>

Game Show Night	<i>New event – details to follow. Will need volunteers</i>
General Volunteer	<i>We will contact you for help when we need volunteers for any events, committees, meetings, etc.</i>
Halloween Party	<i>Annual costume party for grades K-3 inside the school's gymnasium. Chairperson is responsible for decorations, entertainment, refreshments and coordinating volunteers.</i>
Health and Safety Rep	<i>Attend district Health and Safety Committee meetings. Act as a liaison between parents and school regarding health and safety issues.</i>
Holiday Boutique	<i>Work with a vendor to bring in various gift items for the children to purchase for their family and friends. Set up, run sale and break down event with the help of PTA volunteers.</i>
Membership	<i>This person inputs, tracks and updates all PTA Membership information on the NYS portal.</i>
Nominating Committee	<i>Attend Nassau Region Training, if possible. Distribute, collect and tally nominations for executive committee positions. Make phone calls to confirm candidates' acceptances. Present slate at April PTA meeting.</i>
Outdoor Movie Night	<i>Secure rights to show movie on school property, choose an outdoor movie screen vendor, decide on refreshments and sell tickets/reservations.</i>
PARP- (Pick a Reading Partner)	<i>Create a theme-based (2 week) program consisting of reading logs/contracts and activities meant to foster a love of reading. Decorate a bulletin board based on the theme, distribute weekly packets and plan a kick-off assembly and closing awards ceremony.</i>
Picture Days: Fall, Retakes, Spring & Moving Up	<i>Distribute order forms, collect payments, act as liaison between the vendor and the school, and assist on photo days with the help of parent volunteers.</i>
Plant Sales: 1. Fall Mums 2. Winter Holiday 3. Mother's Day	<i>Send out pre-sale order forms for each sale. Organize the set up and distribution on delivery day. The Mother's Day Sale also includes a one-day, in school sale, when the students get to shop. Many volunteers are needed to help the kids pick out their flowers.</i>
School Supplies Fundraiser	<i>Choose a vendor, obtain updated school supply lists and distribute order forms/flyers. Details regarding delivery will be vendor specific.</i>
Special Events Committee	<i>Create and distribute flyers for School Spirit Week, Teacher Appreciation Week and any other special occasion the committee agrees upon (i.e. Red Ribbon Week, Dr. Seuss' birthday, 100th day of school). Responsible for buying and distributing flowers to music teachers and principal after each concert.</i>
Spelling Bee/SPELL-a-thon	<i>PTA has hosted a traditional spelling bee in the past. This year, we are planning to participate in the Scripps National Spelling Bee Program, The Great American SpellCheck. Students study grade-specific word lists and collect pledges from family and friends for every word they spell correctly. Students improve spelling skills while fundraising for PTA.</i>
Spirit Wear/HGS Merchandise	<i>Choose vendor, pick logo and products and update website coordinator of such. Order stock items as determined by the budget and executive committee. Run pre-sale at least once a year. Distribute items accordingly. Stock items can be sold at Back to School night, PTA meetings as well as other events.</i>
Stop and Shop A+ Rewards	<i>Act as liaison between stop and shop and building principal to re-enroll school each year in program. Collect information from parents/teachers/staff to help with the registration process.</i>
Supermarket Fun Night	<i>A night of BINGO and raffle prizes. Responsible for setting up BINGO games/cards, take reservations, create seating chart, design program and collect baskets/donations from classes and donation committee.</i>
Teacher/Staff Recognition Luncheon	<i>Usually aligns with the Spring Parent-Teacher Conference Day. Choose a caterer for hot food, desserts and beverages. Decorate the cafeteria and serve along with parent volunteers.</i>
Website Management/PTA e-Newsletter	<i>Maintain the HGS PTA website as well as the bimonthly e-newsletter.</i>

VOLUNTEER SIGN UP FORM 2017-2018



LAST NAME:	FIRST NAME:
PHONE NUMBER:	EMAIL ADDRESS:
CHILD'S NAME:	TEACHER/GRADE:

PLEASE CHECK OFF ANY EVENTS/COMMITTEES YOU WOULD LIKE TO VOLUNTEER FOR

<input type="checkbox"/> 4 th , 5 th & 6 th GRADE DANCE *	<input type="checkbox"/> GENERAL VOLUNTEER *
<input type="checkbox"/> ADULT NIGHT OUT/PAINT NIGHT *	<input type="checkbox"/> HALLOWEEN PARTY
<input type="checkbox"/> ADVOCACY *	<input type="checkbox"/> HEALTH & SAFETY REPRESENTATIVE *
<input type="checkbox"/> APPLEBEE'S PANCAKE BREAKFAST *	<input type="checkbox"/> HOLIDAY BOUTIQUE *
<input type="checkbox"/> ART FUNDRAISER (STUDENT ART WORK)	<input type="checkbox"/> MEMBERSHIP*
<input type="checkbox"/> ARTS IN EDUCATION *	<input type="checkbox"/> NOMINATING COMMITTEE
<input type="checkbox"/> AUDIT COMMITTEE *	<input type="checkbox"/> OUTDOOR MOVIE NIGHT *
<input type="checkbox"/> AWARDS & INSTALLATION CELEBRATION COMMITTEE	<input type="checkbox"/> PARP (Pick A Reading Partner) *
<input type="checkbox"/> BLT & DAT REPRESENTATIVE *	<input type="checkbox"/> PICTURE DAYS
<input type="checkbox"/> BOOKFAIR *	<input type="checkbox"/> PLANT SALES *
<input type="checkbox"/> BUDDY DAY *	<input type="checkbox"/> SCHOOL SUPPLIES FUNDRAISER *
<input type="checkbox"/> CLASS PARENT CHAIRPERSON *	<input type="checkbox"/> SPECIAL EVENTS COMMITTEE *
<input type="checkbox"/> COOKBOOK FUNDRAISER	<input type="checkbox"/> SPELLING BEE/SPELL-A-THON
<input type="checkbox"/> COSTUME/MASCOT COMMITTEE *	<input type="checkbox"/> SPIRIT WEAR *
<input type="checkbox"/> DONATION REQUEST COMMITTEE	<input type="checkbox"/> STOP & SHOP A+ REWARDS *
<input type="checkbox"/> FALL FUNDRAISER *	<input type="checkbox"/> SUPERMARKET FUN NIGHT *
<input type="checkbox"/> FAMILY PICNIC	<input type="checkbox"/> TEACHER/STAFF RECOGNITION LUNCHEON
<input type="checkbox"/> FAMILY SQUARE DANCE	<input type="checkbox"/> WEBSITE MANAGEMENT/PTA e-NEWSLETTER *
<input type="checkbox"/> GAME SHOW NIGHT	

An asterisk (*) implies the chairperson position has been filled for this year. If you would like to chair an open event/committee or shadow a chair, please indicate that in the box below.

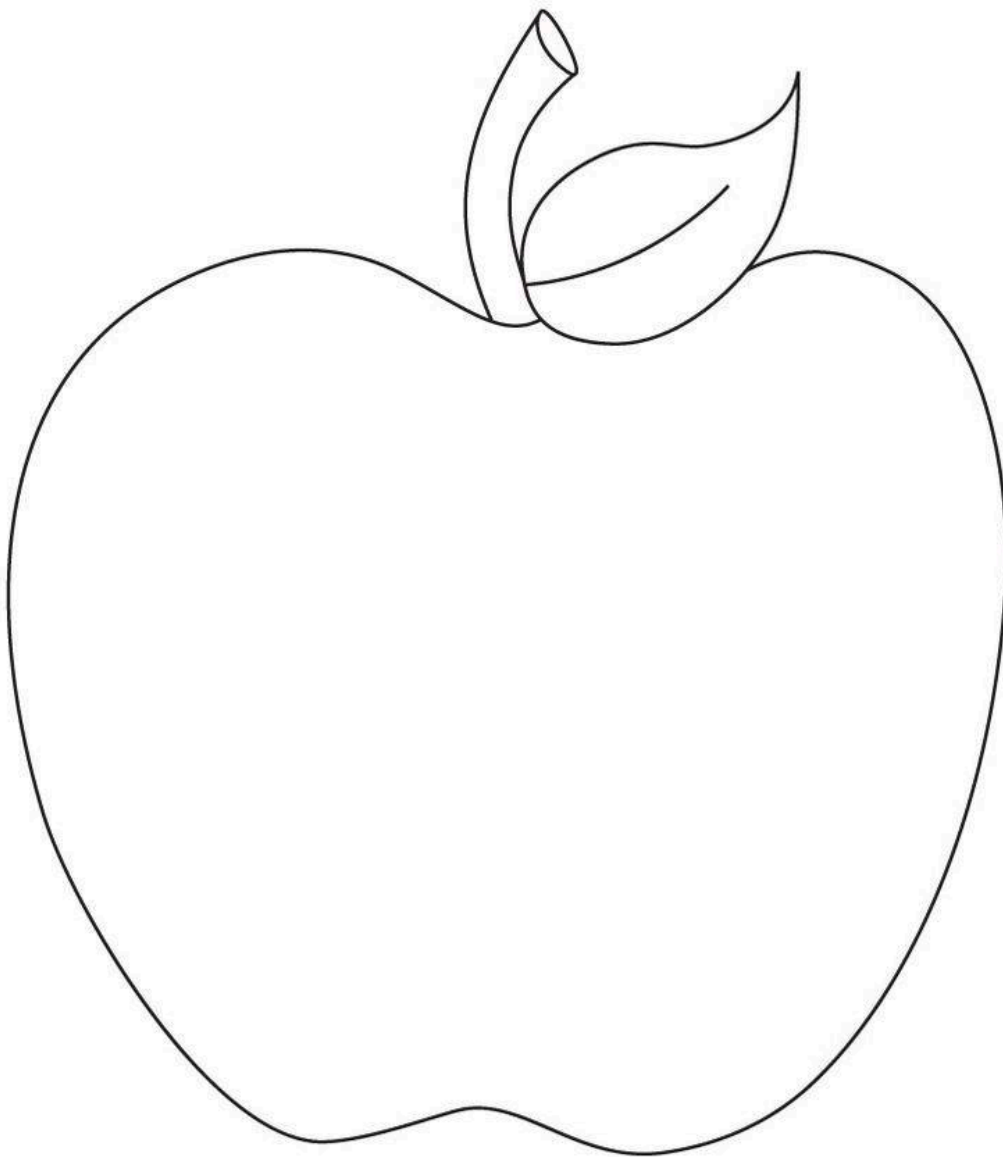
PLEASE NOTE - You MUST be a 2017-2018 PTA MEMBER in order to chair or volunteer for any PTA events/committees. Thank you for joining and supporting HGS PTA!!

PTA Fall Bulletin Board

Please decorate the apple with your name! Be creative!

Send your finished apple to school with your PTA membership and it will be displayed on the PTA bulletin board!

Thank you for your help!





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PUT box tops in baggies of 25 or 50 count, **LABEL** the bag with the **child's class** (i.e. 6P) and **RETURN** to school.